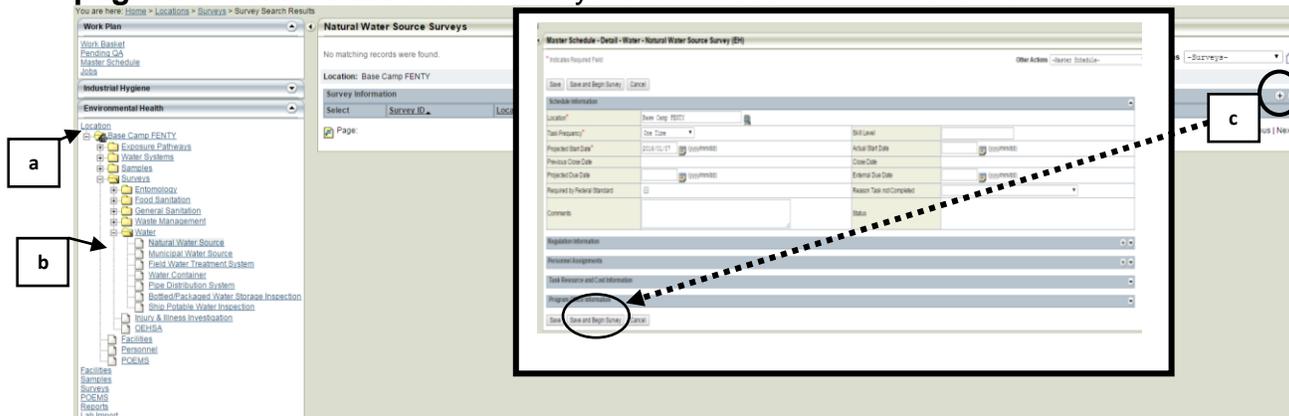


# Beginning & Ending Water Surveys

*Note: these do not pertain to pool surveys, only source and drinking water inspections.*

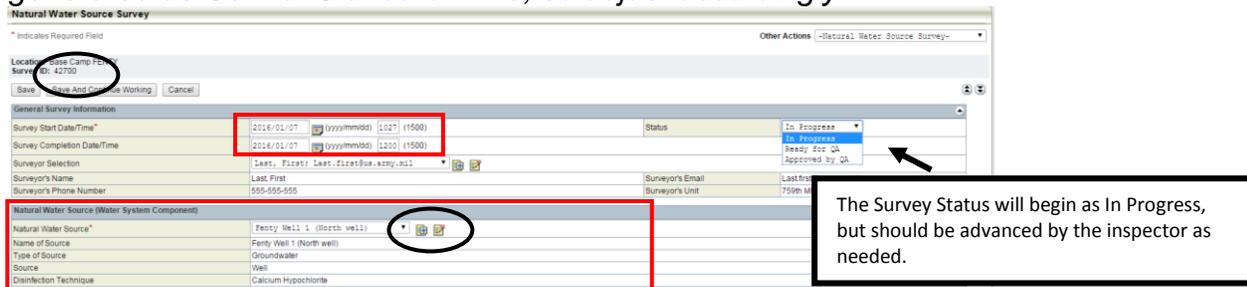
[1] Ensure you have accessed your Location (a), then expand the (+) icons in the Menu Tree under Surveys. Click the Water Survey link that corresponds to the Survey to be added or viewed (b). To add a new survey click the (+) (c). **ONLY Click Save and Begin Survey on the page that come next.** These surveys do not need to be scheduled.



The table below details how the Tri-Service DOEHRs-IH EHM forms related to DA forms.

DOEHRS-IH EHM Survey Form	Corresponding DA Form
Natural Water Source	DA FORM 1712-R, Water Reconnaissance Report
Municipal Water Source	None
Field Water Treatment System	DA Form 5456 – Water Point Inspection
Pipe Distribution System	None
Water Container	DA Form 5457 – Potable Water Container Inspection
None	DA Form 5458 – Shower/Decontamination Point Inspection
Ship Potable Water Inspection	None
Bottled/Packaged Water Storage Inspection	None

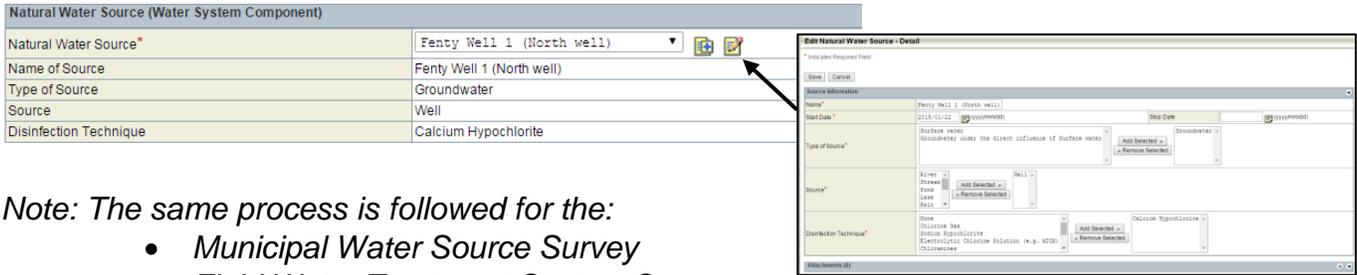
[2] There are 2 **required** fields to get an ID: Start date/time and the Water System Component (WSC) being inspected. The Completion date/time is the date and time the survey ended, not when input into DOEHRs. *Note: When the survey is first opened, the Start Date/time is auto generated as Central Standard Time, so adjust accordingly.*



The Survey Status will begin as In Progress, but should be advanced by the inspector as needed.

[3] If deployed and using the DoD Deployment Surveillance Program Office, the WSC name should be specific to the Location, i.e., it must include the Base Camp name in the prefix. *Note:*

if the WSC was already made during the OEHS, it only needs to be selected, and not added again.

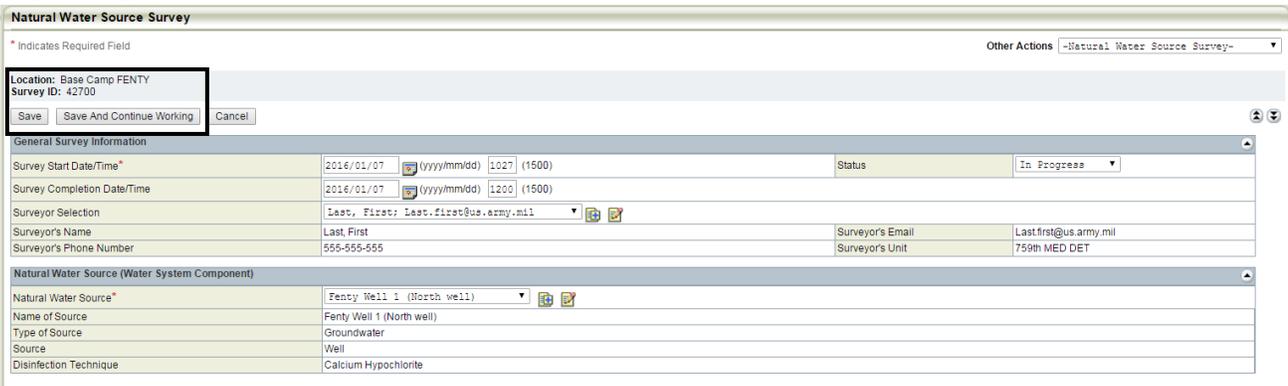


Note: The same process is followed for the:

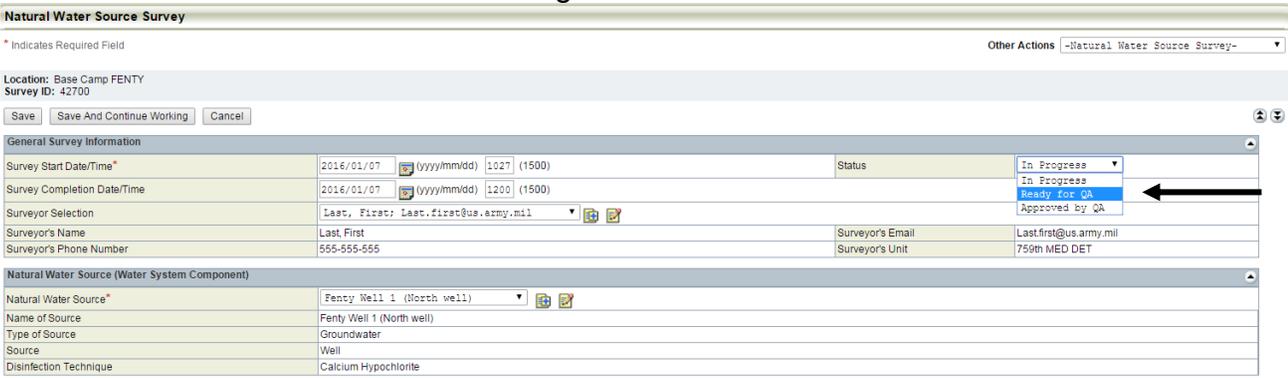
- Municipal Water Source Survey
- Field Water Treatment System Survey
- Water Container Survey
- Pipe Distribution Survey

Each of these Surveys has their own unique WSC Tile and Questions.

[4] After the WSC is recorded use the 'Save and Continue Working' button to generate the DOEHS ID.



[5] After completing the survey, click on the status drop down and select 'Ready for QA', then click on the 'Save and Continue Working' button.



[6] If any information is missing, it will be listed above the Location and survey ID banner at the top of the page. **Note:** the status is reverted to 'In Progress' when this occurs.

The screenshot shows the 'Natural Water Source Survey' form. At the top, a red dashed box highlights a list of 14 questions that must be answered. Below this, the form fields are visible, including 'Location: Base Camp FENTY' and 'Survey ID: 42700'. The 'General Survey Information' section shows the survey start and completion dates as 2016/01/07, and the status as 'In Progress'.

[7] Complete the missing information, select 'Ready for QA' and click 'Save and Continue Working'.

This screenshot shows the same survey form as above, but with the status dropdown menu set to 'Ready for QA'. The 'Natural Water Source Considerations' section is expanded, showing a table of questions and answers. The 'Water quantity adequate year round' and 'Information from local populations regarding smells, tastes, health effects and/or endemic water-borne diseases' are both marked as 'Yes'. The table below has columns for 'Question', 'Answer' (Yes, No, Unknown, N/A), and 'Comments'.

Question	Answer				Comments
	Yes	No	Unknown	N/A	
Dead fish or dead vegetation absent	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Excessive algae growth absent	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Oil slicks/sludge absent	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Strange colored soil or surface residues absent	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

[8] Toggle to 'Approved by QA' when finished. Click 'Save' [and exit] to close the survey.

This screenshot shows the 'Natural Water Source Surveys' list view. It displays a table of survey records. The survey with ID 42700 is highlighted, and its status is 'Approved by QA'. The table has columns for 'Select', 'Survey ID', 'Location', 'Survey Type', 'Start Date', 'Close Date', 'Responsible PO Person', 'Survey Report', and 'Status'.

Select	Survey ID	Location	Survey Type	Start Date	Close Date	Responsible PO Person	Survey Report	Status
<input type="checkbox"/>	42700	Base Camp FENTY	Water - Natural Water Source Survey (EH)	2016/01/07	2016/01/07	Nicodemus, Matthew Adam	Import	Approved by QA